



COMMUNITY INITIATIVES FUND

Applications close: (Please indicate funding round applying for)	Post to:
<input type="checkbox"/> 31 March _____	Southland District Council P O Box 903 Invercargill 9840
<input type="checkbox"/> 30 September _____ Late applications will not be considered	Or deliver to your nearest Southland District Council Office

Any enquiries to:

Bronwyn Affleck - telephone (03) 211 1426

Please read on to check whether you are eligible to apply.

Purpose of the SDC Community Initiatives Fund

The Southland District Council community Initiatives Fund is available to support the development of:

- **Community facilities or amenities including:**
 - Community Centres / Halls / War Memorials
 - Local reserves and picnic areas
 - Playgrounds
 - Walkways and tracks
 - Sports fields
 - Swimming pools
 - Changing room facilities associated with the above
- **Sport and recreational opportunities**
- **Community programmes, activities or events**

Assistance for other initiatives outside the above broad categories may be provided at the discretion of the Allocation Committee.

- **Please note that funding is not provided retrospectively.**
- **This is a subsidy-based funding scheme. This means the applicant group must contribute towards the cost of the project.**
- **Total fund available for distribution each year is \$100,000.**

General Allocation Criteria

Guidelines

- The aim of the fund is to support community facilities, amenities programmes, activities and events at a local level.
- The fund is available to Community Boards, Community Development Area Subcommittees, non-profit community organisations and local committees to apply.
- Applications must include the completed application form and any other supporting information.
- All applications will to be administered through the Allocations Committee distribution process - with applications closing 31 March and 30 September each year.
- The fund is a subsidy based scheme - applicants must contribute a reasonable amount towards the cost of the project.
- Level of assistance is based on the merit of the project and potential benefits to the community as determined by the Allocation Committee.
- Funding is not allocated retrospectively.
- In the case where the applicant is based outside of the Southland District - the allocation is assessed on the proportion of members and/or beneficiaries from the District.

Other funding schemes administered by the Southland District Council

SOUTHLAND DISTRICT COUNCIL HERITAGE FUND

The Southland District Heritage Fund is to support the conservation of heritage collections and encourage the development and application of professional museum standards to heritage collections held within the Southland District Council boundaries.

The Fund is available to public benefit entities based within the boundaries of the Southland District Council who hold heritage collections or items.

The Fund is available to assist with the day-to-day running of the local museum, heritage centre or similar type organisation including:

- *Operational activities*
- *Attainment of professional museum standards*
- *Routine building maintenance*
- *Staff training*

CREATIVE COMMUNITIES SCHEME(Creative New Zealand)

The proposed project must meet one or more of these three funding criteria:

Broad community involvement – The project will create opportunities for local communities to engage with and participate in arts activities.

Diversity – The project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.

Young People – The project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

SPORT NZ Rural Travel Fund

For assisting with transport expenses associated with participating in regular local competitions. Sport clubs and school based clubs with young people aged between 5-19 years are eligible to apply.

Funding application forms are available from all Southland District Council Offices, by telephoning 0800 732 732 or email: bronwyn@venturesouthland.co.nz

FUNDING ROUNDS CLOSE 31 MARCH AND 30 SEPTEMBER

Applic No. _____

SOUTHLAND
DISTRICT COUNCIL



COMMUNITY INITIATIVES FUND APPLICATION FORM

<p>Applications close: (Please indicate funding round applying for)</p> <p><input type="checkbox"/> 31 March _____</p> <p><input type="checkbox"/> 30 September _____ Late applications will not be considered</p>	<p>Post to:</p> <p>Southland District Council P O Box 903 Invercargill 9840</p> <p>Or deliver to your nearest Southland District Council office</p>
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Any enquiries to:

Bronwyn Affleck, telephone (03) 211 1426

Please note:

If your organisation has received funding previously, please ensure that the Accountability Form has been returned to the SDC office so that this application can be considered.

A. Your Details

Name of organisation: _____

Postal address: _____

Street address: _____

Contact names

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

1. Name: _____ Phone (day): _____ (evng): _____

Email: _____

2. Name: _____ Phone (day): _____ (evng): _____

Email: _____

Bank Account Number to Direct Credit grant payment if application successful:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Please attach bank deposit slip.

B. What Are You Applying For? (Please tick applicable box)

- The development of community facilities or amenities
- Sport and recreational opportunities
- Community programmes, activities or events
- Loan (improving or developing new or existing facilities, upgrading of plant and/or purchasing equipment.

C. Project Details

1. How many members belong to your club/organisation? _____
How many members live in the Southland District Council area? _____

Please describe fully: (Continue on a separate sheet if necessary)

- 2(a) For what purpose does your organisation seek a Community Initiatives Fund subsidy?

- (b) If your application relates to a facility – who uses the facility and how often?

- (c) Does the facility have a long term Development & Maintenance Plan Yes / No

3. How will your project benefit the organisation or community?

4. Start date of your project: _____ Finish date of your project: _____

D. Financial Details

1. Are you registered for GST? No Yes GST Num

Applicants that are not GST-registered need to provide budget figures that include GST.

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

2. Please round all figures to the nearest dollar.

EXPENDITURE Project Costs	\$ GST Inclusive or GST Exclusive	INCOME Your Contribution	\$	
		Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings		
		Other		
		Sub Total		
		Other Grants and Sponsorship Applied For		
		Sponsorship		
		Grants (successful and proposed)	Amount Requested	Result Date
		•		__ / __ / __
		•		__ / __ / __
		•		__ / __ / __
		•		__ / __ / __
		Sub Total		
(A) Total cost of the project is		(B) Total Income		

How much money are you applying for? \$ _____

3. Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort: (eg number of hours) _____

Donated materials: (eg approximate \$ value)

4. How do you envisage paying for the future operational costs of this project?

E. Declaration (please provide two signatures)

We, _____ consent to the Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name: _____

Position in organisation: _____

Signature: _____ Date: _____

Name: _____

Position in organisation: _____

Signature: _____ Date: _____

<i>Please attach:</i>	<i>Check</i>
• a current statement of income and expenditure	<input type="checkbox"/>
• a current bank statement from your organisation	<input type="checkbox"/>
• quotations, where relevant	<input type="checkbox"/>
• letters of support (if applicable)	<input type="checkbox"/>

These items will complete your application.

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.